KOVI

Luton box van daily check

VEHICLE REG	DATE	DRIVER	MILEAGE / HOURS

Tick OK or mark a defect. Report every defect to the office before driving.

Walk round	OK	DEFECT
Tyres and wheel nuts	☐	☐
Lights and indicators	☐	☐
Windscreen, wipers and mirrors	☐	☐
Body and roof damage	☐	☐
Leaks	☐	☐

Box and tail lift	OK	DEFECT
Rear and side doors close and lock	☐	☐
Tail lift working with no leaks or damage	☐	☐
Load restraint points and straps	☐	☐
Height of vehicle displayed in the cab	☐	☐

Cab	OK	DEFECT
Seat belt, horn, handbrake	☐	☐
Warning lights	☐	☐
Licence and permits	☐	☐

Defects found (what, where, how bad)

DRIVER SIGNATURE	REPORTED TO	TIME

General checklist. Adapt to your vehicles and follow your own safety rules and current DVSA / HSE guidance.

Do this on your phone in a minute: free 30 day trial at kovifleet.co.uk (no card)